2023-24 Verification Worksheet

Federal Student Aid Program (V4)

Your application was selected by the Department of Education for review in a process called "Verification." In this process, Bay Mills Community College will compare information from your FAFSA with this worksheet. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA and your verification documentation, electronic corrections to your FAFSA may be required. **You must complete and sign this worksheet, attach all required documents, and return it to the financial aid office before your application can be processed**. Contact the financial aid office at 1-866-967-BMCC if you have any questions.

A. Student Information

_____

Last Name   First Name   M.I.   Student ID or Social Security Number

_____

Address (include apt. no.)   Date of Birth

_____

City   State   Zip Code   Phone Number (include area code)

B. High School Completion Status (Check the box of the <u>document you will supply</u>)

☐ A copy of the student's final official high school transcript that shows the date when the diploma was awarded.

☐ A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).

☐ An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.

STOP

**Do not complete the remaining portion of this form unless you are at your college institution (option 1) or in the presence of a Notary (option 2)

C. Identity and Statement of Educational Purpose (Option 1: To Be Signed at the Institution)

The student must appear in person at Bay Mills Community College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institution official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that
                          (Print Student's Name)

the federal student financial assistance I receive will only be used for educational purposes and to pay the cost of attending

Bay Mills Community College for 2023-2024.

_____   _____

Student's Signature   Student ID#   Date   Financial Aid Administrator's Signature   Date

D. Identity and Statement of Educational Purpose (Option 2: To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at Bay Mills Community College to verify his or her identity, the student must provide the institution:

a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and

b) The original Statement of Educational Purpose provided below, which must be notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that
                            (Print Student's Name)

the federal student financial assistance I receive will only be used for educational purposes and to pay the cost of attending

Bay Mills Community College for 2023-2024.

_____
Student's Signature   Student ID#   Date

Notary's Certificate of Acknowledgment

State of _____City/County of _____ On_____,
                                                                          (Date)

before me, _____, personally appeared, _____,
                    (Notary's name)   (Printed name of signer)

and proved to me on the basis of satisfactory evidence of identification _____ to be the
                                                       (Type of unexpired government-issued photo ID provided)

above-named person who signed the foregoing instrument.

WITNESS my hand and official seal   _____
                (seal)   (Notary signature)

My commission expires on _____

F. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct.

<div style="background-color: yellow;">

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

</div>

_____
Student's Signature **(Required)**   Date

_____
Parent's Signature **(Required for Dependent Students)**   Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet and all required documentation to the financial aid administrator at your school.